

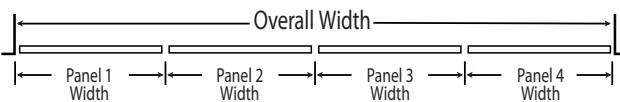
SHUTTER.TRK.OF.0920

Date _____	PO/Tag Name _____	Pick Up <input type="checkbox"/>
Store Name _____	Store # _____	Delivery/Courier <input type="checkbox"/>
Phone # _____	Fax # _____	Check Measure <input type="checkbox"/>
	Decorator Name _____	Installation <input type="checkbox"/>

Width Ordered to 1/16"	Height Ordered to 1/16"	Colour	Mount Type	Control Type	Louver Size	Hinge Colour	Frame Type	Frame Ext.	Frame Sides	Panel Configuration	Split Tilt	Divider Rail		Valance			Room Location	Line	
												#1	#2	Valance Type	Returns	Length Required			
Max. single panel 36" Max bi-fold panel 24"	Max. panel height 120"	SW W S V	IM OM	G CT TB TBO M	2½ 3½ 4½	P SS B	BP BO BT BF	1 2 3 4	1 2 3 4	LR 2 L 2 R 4 L 4 R 2L 2R etc.	Distance Up Inches to Centre	Distance up in inches required over 66"	Distance up in inches required over 96"	S Standard C 5" Crown	S Standard SC Square Cut C Custom	Only with Custom Returns			
Inside Mount = Smallest Opening Size																			
Outside Mount = Largest Frame Size																			

Notes:

Uneven Panel Widths for ByPass Only						
Line #	Panel 1	Panel 2	Panel 3	Panel 4	Panel 5	Panel 6



Product Type	Valance Profile	Mount	Standard Valance Return Length
Bi-Fold Frame	5" Crown	OM	4.375"
Bi-Fold Frame	2½" Standard	OM	4.125"
By-Pass Frame	5" Crown	OM	6.375"
By-Pass Frame	2½" Standard	OM	6.25"
Triple/Open By-Pass Frame	5" Crown	OM	9.75"
Triple/Open By-Pass Frame	2½" Standard	OM	9.625"

Product Type	Valance Profile	Mount	Installation	Installation Depth Required
Bi-Fold Frame	5" Crown	IM	fully recessed	4.375"
Bi-Fold Frame	2½" Standard	IM	fully recessed	4.125"
By-Pass Frame	5" Crown	IM	fully recessed	6.375"
By-Pass Frame	3½" Standard	IM	fully recessed	6.25"
Triple/Open By-Pass Frame	5" Crown	IM	fully recessed	9.75"
Triple/Open By-Pass Frame	3½" Standard	IM	fully recessed	9.625"

Frame Cut-Outs (All cut outs are up to 7 inches)				
Line #	Side L, R, T, B	Type A or B	Starting Point	Finishing Point

ORDER ACKNOWLEDGEMENT

Items that do not meet Levolor® Shutters specifications, as detailed in IMPORTANT INFORMATION and in the manual, will be MANUFACTURED WITH A VOID WARRANTY.

Minimum Return Length = 2 inches

BIFOLD information – I Section in Manual

BY-PASS Information – G & H Section in Manual

Customer Agreement

I agree with the product ordered as reviewed on this form.

Signature: _____

Track Systems Order Form

WIDTH	Ordered to the 1/16"
HEIGHT	Ordered to the 1/16" 4" top and bottom rail are standard for all heights unless otherwise indicated 2" top and bottom rail are optional under 36" in height and must be requested in notes indicating line numbers
COLOUR	SW = Snow White W = White S = Silk V = Vanilla
MOUNT TYPE	IM - Inside Mount - factory takes deductions - Production drills installation holes for IM only <ul style="list-style-type: none"> IM deductions with no frame = 1/4 on total height plus appropriate width deduction based on number of panels IM deductions with standard frame = 1/16" for any sill or L frame side and 1/8" for any non-sill side IM deductions with a standard frame with flex = 1/16" for any sill and 1/4" for any non-sill side OM - Outside Mount - Factory takes no deductions - Production drills installation holes for OM only
CONTROL TYPE	G = Gear (an internal gear) CT = Clear Tilt (a louver connector attaching to the side of louvers on the back of the panel on the hinge side) TB = Tilt Bar (a function bar used to tilt louvers with option for center front) TBO = Tilt Bar Offset (a function bar used to tilt louvers with option for offset front) M* = Motor (Louvers will be operated by a cordless motor) *ByPass only
LOUVER SIZE	2 ½", 3 ½", 4 ½"
HINGE COLOUR	P = Painted (colour coordinated) SS = Stainless Steel B = Brass
FRAME TYPE	BP – By-Pass (CLOSED) BO – By-Pass (OPEN) BT – By Pass (Triple) BF – Bi-fold
FRAME EXT	If required - Indicate the number of Frame Extentions
FRAME SIDES	Indicate numerically the number of frame sides (including any Sill) plus shade in the sides required
PANEL CONFIGURATION	Indicate the Panel Configuration <ul style="list-style-type: none"> For Bi-fold 2L= 2 panel Bi-Fold For By-Pass 2L = 2 panels joined
SPLIT TILT	Indicate the distance up from bottom of measurements to the centre of the desired split location or specify louver count on top & bottom <ul style="list-style-type: none"> Split may not be exact as requested. It will vary based on louver size Split can be requested on any of the three operating systems at time of production (Not available with motorized option) Splits should not be modified at installation as additional tension may be required

DIVIDER RAIL # 1	Divider rail is required if the shutter panel height is over 66". There should be no less than 18" between dividers or a divider rail and top/bottom rail.
DIVIDER RAIL #2	A 2nd divider rail is required if panel height is over 96". Distance between rails must be less than 66". There should be no less than 18" between dividers or a divider rail and top/bottom rail.
VALANCE TYPE	S – Standard C – Crown SC – Square Cut
VALANCE RETURNS	S – Standard Length – end will go to back of frame C – Custom Length – to be measured from front of frame, indicating the length required back to where the valance is needed SC – Square Cut – valance will be cut square with no returns
LENGTH REQUIRED	Only required for Custom Length Returns – to be measured from front of frame, indicating the length required back to where the valance is needed
UNEVEN PANEL WIDTHS	By-Pass only Provide the panels sizes required <ul style="list-style-type: none"> If panels or joined panels are to be different sizes
FRAME CUT OUTS BI-FOLD	All Cut Outs are up to 7" A = removing the frames light block only B = removing the frames light block & frame back <ul style="list-style-type: none"> Side cut-outs are measured from the bottom IM sill or OM frame to the starting point of the cut out Top or Bottom cut-outs are NOT Available If the cut out required is over 7", the full height of the frame must be cut out (Available in A Cut Out only) Cut Outs must start 2" from the left or the bottom
ROOM	Room Indicate the room name keeping under 12 characters to allow for full name to show on the product labels <ul style="list-style-type: none"> Indicate each room difference for ease of sorting - (example Bed 1 Left, Bed 1 Centre, Bed 1 Right)
LINE	Indicate line number start from #1 for ease of referring to a confirmation or sales quotation
ORDER ACKNOWLEDGEMENT	Items that do not meet Levolor product specification as detailed in the manual, will be manufactured with a void warranty .
CUSTOMER AGREEMENT	Recommend that the salesperson reviews the order form and gets a sign-off from the consumer prior to processing.
DOUBLE HUNG	Not Available