

Date \_\_\_\_\_ PO/Tag Name \_\_\_\_\_

Store Name \_\_\_\_\_ Store # \_\_\_\_\_ Associate/Specialist Name \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ Decorator Name \_\_\_\_\_

Pick Up ☐

Delivery/Courier ☐

Check Measure ☐

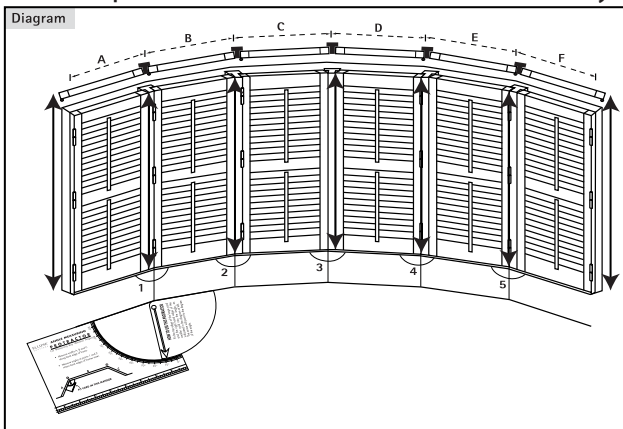
Installation ☐

Width Ordered to 1/16"	Height Ordered to 1/16"	Colour	Mount Type	Control Type	Louver Size	Hinge Colour	Frame Type	Frame			Panel Configuration	Split Tilt	Divider Rail		Room Location	Line
								L/C Ext.	Sides	Sill			#1	#2		
Max. single panel 36" Max bi-fold panel 24"	Max. panel height 120"	SW W S V	IM OM	G CT TB TBO M	2½ 3½ 4½	P SS B	L, C, T, DT, Z, B	1 = ½" 2 = 1" 3 = 1½"	1, 2, 3, 4 Shade Sides Required	Y, N Shade Sides Required	LR 2 L 2 R 4 L 4 R 2L 2R etc.	Distance Up Inches to Centre	Distance up in inches required over 66"	Distance up in inches required over 96"		
<b>Inside Mount = Smallest Opening Size</b> <b>Outside Mount = Largest Frame Size</b> <b>Back of Frame with Extensions</b>																

### Specifics for dealer/installer reference only

	Width A	Angle	Width B	Angle	Width C	Angle	Width D	Angle	Width E	Angle	Width F	Notes
Top Measurements												
Bottom Measurements												
Height Measurement	Left Frame Height	T Post 1 Height		T Post 2 Height		T Post 3 Height		T Post 4 Height		T Post 5 Height	Right Frame Height	

### For compound mitred 3 or 4 sided frames only



### ORDER ACKNOWLEDGEMENT

Items that do not meet Levolor® Shutters Product specifications, as detailed in IMPORTANT INFORMATION and in the manual, will be MANUFACTURED WITH A VOID WARRANTY.

### Customer Agreement

I agree with the product ordered as reviewed on this form.

Signature: \_\_\_\_\_

### Frame Cut Outs (All cut outs are up to 7 inches)

Line	Side L, R, T, B	Section A, B, C, D, E, F	Type A or B	Starting Point	Finishing Point

- For L or R, starting point is measured from the bottom sill up
- For B or T, starting point is measured from the left opening side

# Custom Mitre Bow (Bow Window) Order Form

<b>WIDTH</b>	Ordered to the 1/16" Back of frame including any full extension.
<b>HEIGHT</b>	Ordered to the 1/16" Back of frame including any full extension. 4" top and bottom rail are standard for all heights unless otherwise indicated. 2" top and bottom rail are optional under 36" in height and must be requested in notes indicating line numbers.
<b>COLOUR</b>	<b>SW</b> = Snow White <b>W</b> = White <b>S</b> = Silk <b>V</b> = Vanilla
<b>MOUNT TYPE</b>	<b>IM - Inside Mount</b> - Factory takes deductions - Production drills installation holes for IM only <ul style="list-style-type: none"> <li>IM deductions with no frame = 1/4 on total height plus appropriate width deduction based on number of panels</li> <li>IM deductions with standard frame = 1/16" for any sill or L frame side and 1/8" for any non-sill side</li> <li>IM deductions with a standard frame with flex = 1/16" for any sill and 3/8" for any non-sill side</li> </ul> <b>OM - Outside Mount</b> - Factory takes no deductions - Production drills installation holes for OM only
<b>CONTROL TYPE</b>	<b>G</b> = Gear (an internal gear) <b>CT</b> = Clear Tilt (a louver connector attaching to the side of louvers on the back of the panel on the hinge side) <b>TB</b> = Tilt Bar (a function bar used to tilt louvers with option for center front) <b>TBO</b> = Tilt Bar Offset (a function bar used to tilt louvers with option for offset front) <b>M</b> = Louvers are operated by a cordless motor
<b>LOUVER SIZE</b>	<b>2 ½", 3 ½", 4 ½"</b>
<b>HINGE COLOUR</b>	<b>P</b> = Painted (colour coordinated) <b>SS</b> = Stainless Steel <b>B</b> = Brass
<b>FRAME TYPE</b>	<b>L</b> = IM or OM, <b>C</b> = OM Casing, <b>T</b> = IM Trim, <b>DT</b> = IM Deluxe Trim, <b>Z</b> = IM Z, <b>B</b> = IM Bullnose <b>Hole punches for corner keys will only be available for IM frames - All OM application will be provided with glue.</b>
<b>L/C EXT</b>	If required - Indicate the number of <b>L Frame</b> or <b>Casing Frame</b> Extensions <ul style="list-style-type: none"> <li><b>For compound Mitre application, the OM extensions must be used since frames and panels are made based on ordered dimensions.</b></li> <li><b>If extensions are being used as a fill, then order them separately.</b></li> </ul>
<b>FRAME SIDES</b>	Indicate numerically the number of frame sides (including any Sill) plus shade in the sides required.
<b>FRAME SILL</b>	Indicate numerically the number of Sill frame sides plus shade in the sill sides required.
<b>PANEL CONFIGURATION</b>	Specify where to place the hinges and the configuration starting from the left side of the opening. See manual for all options. L = Left, R = Right, T = T-Post, LL = Left Bi-fold, RR = Right Bi-fold <b>Panel lock is standard</b> - If magnets & plates are to be requested instead of panel lock then indicate in " Notes" on the order form.

<b>SPLIT TILT</b>	Indicate the distance up from bottom of measurements to the centre of the desired split location or specify louver count on top & bottom. <ul style="list-style-type: none"> <li>Split may not be exact as requested. It will vary based on louver size</li> <li>Split can be requested on any of the three operating systems at time of production (Not Available with Motorized Tilt)</li> <li>Splits should not be modified at installation as additional tension may be required</li> </ul>
<b>DIVIDER RAIL # 1</b>	Divider rail is required if the shutter panel height is over 66". There should be no less than 18" between dividers or a divider rail and top/bottom rail.
<b>DIVIDER RAIL #2</b>	A 2nd divider rail is required if panel height is over 96". Distance between rails must be less than 66". There should be no less than 18" between dividers or a divider rail and top/bottom rail.
<b>ROOM</b>	Indicate the room name keeping under 12 characters to allow for full name to show on the product labels. <ul style="list-style-type: none"> <li>Indicate each room different for ease of sorting - (example Bed 1 Left, Bed 1 Centre, Bed 1 Right)</li> </ul>
<b>LINE</b>	Indicate line number start from #1 for ease of referring to a confirmation or sales quotation.
<b>SPECIFICS</b>	Bow Windows are more likely to be out of square and out of plumb. <ul style="list-style-type: none"> <li>Taking the width measurements at the top and bottom as well as the sides and T Post locations will minimize errors</li> <li>From the sides – if measurements from the top and bottom are different, then take the smallest for IM or widest for OM</li> <li>For the Centre Section – If the measurements are different then take the smallest for both IM and OM</li> <li>If the centre section is off significantly, then an adjustment may need to be calculated for the side panel width(s).</li> <li>Use Levolor Shutters Protractor for angles. Most Bow angles are between 8 and 20 degrees</li> </ul>
<b>FRAME CUT OUTS</b>	<b>All Cut Outs are up to 7"</b> <b>A</b> = removing the frames light block only <b>B</b> = removing the frames light block & frame back <ul style="list-style-type: none"> <li>Side cut-outs are measured from the bottom IM sill or OM frame to the starting point of the cut out</li> <li>Top or Bottom cut-outs are measured from the left IM Sill or OM frame to the starting point of the cut out</li> <li>If the cut out required is over 7", the full height or full width of the frame must be cut out</li> <li>Cut Outs must start no less then 2" from the left or the bottom</li> </ul>
<b>DOUBLE HUNG</b>	Not Available in Compound Mitre Applications
<b>ORDER ACKNOWLEDGEMENT</b>	Items that do not meet Levolor product specification as detailed in the manual, will be manufactured with a <b>void warranty</b> .
<b>CUSTOMER AGREEMENT</b>	Recommend that the salesperson reviews the order form and <b>gets a sign-off from the consumer</b> prior to processing.