Installation and User Guide

Required Tools:
- Ruler
- Phillips Head Screwdriver
- Hammer
- Wood block

Additional Accessories (depending on application):
- Kevo Fob

You can view the Kevo installation video online by scanning the code to the right or by visiting www.weiserlock.com/kevo/support.

Parts in the Box:
- Latch and Strike
- Exterior Assembly
- Interior Assembly

1. Prepare door and check dimensions

If drilling a new door, use the supplied template and the complete door drilling instructions available at www.weiserlock.com/doorprep.

A. Measure to confirm that the hole in the door is either 2-1/8" (54 mm) or 1-1/2" (38 mm).

B. Measure to confirm that the backset is either 2-3/8" or 2-3/4" (60 or 70 mm).

C. Measure to confirm that the hole in the door edge is 1" (25 mm).

D. Measure to confirm that the door is either 1-3/8" or 1-3/4" (35 mm or 44 mm) thick.

Note: Additional door preparation may be required for doors with 1-1/2" (38 mm) holes. Consult the deadbolt drilling instructions at www.weiserlock.com/doorprep.

2. Install latch and strike

A. Is the door edge chiseled?

B. Hold the latch in front of the door hole, with the latch face flush against the door edge.

C. Are the latch holes centered in the door hole?

D. Which latch are you installing?

E. Install strike on the door frame.
### 3 Install exterior assembly

**A** What is the diameter of the hole in the door?

- Diameter is 2-1/8" (54 mm).
- Diameter is 1-1/2" (38 mm).

**B** What is the thickness of your door?

- Door is 1-3/8" (35 mm) thick.
- Door is 1-3/4" (44 mm) thick.

**C** Install exterior assembly and mounting plate.

- Locate mounting plate (K).
- Cables go underneath latch.
- Route cables through center hole, then push cables into side hole.
- Insert key and test latch. If latch does not extend or retract smoothly, adjust screws (Q/R). Remove key when finished and make sure the latch bolt is fully extended.

### 4 Install interior assembly

**A** Remove battery cover and battery pack from interior assembly.

- Make sure turnpiece is in the vertical position.
- Remove interior cover.
- Remove battery pack.

**B** Connect the thinner cable.

- Ensure tight cable connection.

**C** Connect the thicker cable.

- Lay thicker cable flat against the interior housing.

**D** Properly route cables and install interior assembly.

- Tuck the thinner cable’s connector behind the backplate (as indicated by the sticker on the interior assembly).
- Push the turnpiece shaft onto the torque blade.
- Avoid pinching the excess thinner cable by pulling it away from the torque blade.

**Note:** Turnpiece may not rotate smoothly until after step 5.
5 Perform door handing process

This step will teach the lock the orientation of your door and is crucial for lock operation.

A Install 4 AA batteries in the battery pack.

B Make sure the door is open, insert the battery pack while pressing and holding the Program button. Release the button when the battery pack is all the way inside the lock interior.

C The Status LED will flash red and green, and the lock will beep. Press and release the Program button again. The latch bolt will retract and extend on its own.

D Did the latch bolt retract and extend on its own?

E Ensure correct polarity. For best results, use new, non-rechargeable Alkaline batteries only.

F Door handing process was successful! Proceed to next step after latch bolt stops moving.

G Remove battery pack, wait 15 seconds, then attempt the process again.

6 Wake up and test Kevo fob

A Press and release the enroll button on the fob with a ballpoint pen to wake it up. When the fob’s LED flashes green, the fob is awake and ready for use.

B Bring your fob and standard key outside with you and close the door. Make sure there is a clear line of sight between the lock and the fob. Touch the deadbolt rose.

C The light ring will spin blue, then flash amber once and you will hear one beep. The door will lock.

D Touch the deadbolt rose again. The light ring will spin blue, then flash green twice and you will hear two beeps. The door will unlock.

Note: The deadbolt rose is the metallic surface behind the light ring.

7 Download the app and set up your smartphone

A Download the Kevo app at www.weiserlock.com/kevo/app or scan the QR code below.

B Follow the instructions inside the app to create an account, enroll your first smartphone and send eKeys to family and friends.

C When using your phone to lock and unlock the door, make sure the phone is on, Bluetooth is enabled, and the Kevo app is running in the background. You may hold the phone in your hand, pocket, bag or purse as long as there is a clear line of sight between the lock and the phone. Press the deadbolt rose to lock and unlock the door.

8 Re-key the lock (if needed) and install the battery cover

A Re-key the lock (if needed).

B IMPORTANT: Remove battery pack before re-keying.

C Re-key the lock with your existing key. See the supplied SmartKey Re-key instructions for more information.

D Install battery cover.
Kevo Reference Guide

Kevo at a Glance

1. Touch Kevo anywhere on the metallic surface behind the light ring to lock and unlock.
2. Insert your Smartphone here when rekeying your lock to work with your existing key.
3. Changes color to communicate with you.
4. Insert your standard key here.
5. Only use to reset Kevo to its factory settings.
6. Use to manually lock and unlock Kevo from the inside.
7. To lock the door with this feature, touch the deadbolt rose three times, pausing between each touch. The light ring will spin blue, flash amber, and you will hear one beep (if switch #3 is on).

Switches

Switch 1
Status LED
Switch 2
Triple Touch Lock
Switch 3
Audio
Switch 4
Future Feature

Kevo Compatible Devices

Smartphones and Smart Devices
A Kevo-compatible smartphone (or other mobile internet-connected device or tablet) must have Bluetooth Smart Ready (Bluetooth 4.0) and an app specific to the device must be installed. For more information, visit www.weiserlock.com/kevo/devices.

Kevo Fob
A Kevo Fob is a Bluetooth device that provides the same touch-to-open convenience as a smartphone.

Advanced Features

Inside/Outside Sensor
The Kevo lock features a sensor that can tell if your device is inside or outside your home to help prevent your door from being unlocked by unauthorized users while you're inside. Each device in your Kevo system will automatically calibrate to enable this sensor as of software version 1.2.3. For more information on calibration, go to www.weiserlock.com/kevo/support.

Error Notifications

A complete audio/visual chart of all the lights and sounds in the Kevo system is available in the online Troubleshooting Guide at www.weiserlock.com/kevo/support.

Switchable and Sticking Off: Kevo was enabled to establish a connection with your device, or Kevo detected the device in the indoors of the door. If this happens frequently, see the online Troubleshooting Guide.

Visible/Invisible Switches

One LED on: the lock is on and can be controlled (active system).
One LED off: the lock is off and cannot be controlled (inactive system).

Side LEDs Flashing Red: This has been enabled to allow you to lock yourself out if you don’t have an enrolled smartphone, Kevo fob or standard key with you.

Important Safeguards

1. Read all instructions in their entirety.
2. Familiarize yourself with all warning and caution statements.
3. Review all family members of safety procedures.
4. Always have access to your lock’s standard key.
5. If using the Triple Touch Lock feature, make sure to have your smartphone, fob, or standard key with you to prevent locking yourself out.
6. Replace batteries immediately.

Preventing Inadvertent Unlocking of Your Door

1. Avoid keeping extra charging phones and fobs unnecessarily close to the lock when inside the home.
2. Restart access to Kevo lock’s back panel and routinely check your settings to ensure they have not been altered without your knowledge.
3. Protect the password to your Kevo app and mobile portal accounts.
4. When sending an eKey, always double check that you are sending it to the correct recipient.
5. Protect and restrict access to your smartphone so that any app changes cannot be altered without your knowledge.
6. Enable the Kevo app’s security passcode so that your app settings cannot be altered without your knowledge.
7. When sending alerts, be aware of the difference between an Admin user and other users in the system; Admin users can control, disable and delete alerts.
8. If your smartphone is lost or stolen, change the Kevo web portal (www.mykevo.com) to disable it.
9. If a 3rd party in your system is deleted, reset your lock to delete it from memory.

Notifications: Restoring your Kevo system will restore your lock to factory default settings and delete all smartphones and fobs from your memory.

System Reset: If you wish to perform a system reset, press and hold the Reset button on the back panel for 10 seconds until the lock beeps and the light ring flashes red.

Important Safeguards

1. Read all instructions in their entirety.
2. Familiarize yourself with all warning and caution statements.
3. Review all family members of safety procedures.
4. Always have access to your lock’s standard key.
5. If using the Triple Touch Lock feature, make sure to have your smartphone, fob, or standard key with you to prevent locking yourself out.
6. Replace batteries immediately.

Preventing Inadvertent Unlocking of Your Door

1. Avoid keeping extra charging phones and fobs unnecessarily close to the lock when inside the home.
2. Restart access to Kevo lock’s back panel and routinely check your settings to ensure they have not been altered without your knowledge.
3. Protect the password to your Kevo app and mobile portal accounts.
4. When sending an eKey, always double check that you are sending it to the correct recipient.
5. Protect and restrict access to your smartphone so that any app changes cannot be altered without your knowledge.
6. Enable the Kevo app’s security passcode so that your app settings cannot be altered without your knowledge.
7. When sending alerts, be aware of the difference between an Admin user and other users in the system; Admin users can control, disable and delete alerts.
8. If your smartphone is lost or stolen, change the Kevo web portal (www.mykevo.com) to disable it.
9. If a 3rd party in your system is deleted, reset your lock to delete it from memory.

Important Safeguards

1. Read all instructions in their entirety.
2. Familiarize yourself with all warning and caution statements.
3. Review all family members of safety procedures.
4. Always have access to your lock’s standard key.
5. If using the Triple Touch Lock feature, make sure to have your smartphone, fob, or standard key with you to prevent locking yourself out.
6. Replace batteries immediately.

Preventing Inadvertent Unlocking of Your Door

1. Avoid keeping extra charging phones and fobs unnecessarily close to the lock when inside the home.
2. Restart access to Kevo lock’s back panel and routinely check your settings to ensure they have not been altered without your knowledge.
3. Protect the password to your Kevo app and mobile portal accounts.
4. When sending an eKey, always double check that you are sending it to the correct recipient.
5. Protect and restrict access to your smartphone so that any app changes cannot be altered without your knowledge.
6. Enable the Kevo app’s security passcode so that your app settings cannot be altered without your knowledge.
7. When sending alerts, be aware of the difference between an Admin user and other users in the system; Admin users can control, disable and delete alerts.
8. If your smartphone is lost or stolen, change the Kevo web portal (www.mykevo.com) to disable it.
9. If a 3rd party in your system is deleted, reset your lock to delete it from memory.

Important Safeguards

1. Read all instructions in their entirety.
2. Familiarize yourself with all warning and caution statements.
3. Review all family members of safety procedures.
4. Always have access to your lock’s standard key.
5. If using the Triple Touch Lock feature, make sure to have your smartphone, fob, or standard key with you to prevent locking yourself out.
6. Replace batteries immediately.

Preventing Inadvertent Unlocking of Your Door

1. Avoid keeping extra charging phones and fobs unnecessarily close to the lock when inside the home.
2. Restart access to Kevo lock’s back panel and routinely check your settings to ensure they have not been altered without your knowledge.
3. Protect the password to your Kevo app and mobile portal accounts.
4. When sending an eKey, always double check that you are sending it to the correct recipient.
5. Protect and restrict access to your smartphone so that any app changes cannot be altered without your knowledge.
6. Enable the Kevo app’s security passcode so that your app settings cannot be altered without your knowledge.
7. When sending alerts, be aware of the difference between an Admin user and other users in the system; Admin users can control, disable and delete alerts.
8. If your smartphone is lost or stolen, change the Kevo web portal (www.mykevo.com) to disable it.
9. If a 3rd party in your system is deleted, reset your lock to delete it from memory.

Important Safeguards

1. Read all instructions in their entirety.
2. Familiarize yourself with all warning and caution statements.
3. Review all family members of safety procedures.
4. Always have access to your lock’s standard key.
5. If using the Triple Touch Lock feature, make sure to have your smartphone, fob, or standard key with you to prevent locking yourself out.
6. Replace batteries immediately.

Preventing Inadvertent Unlocking of Your Door

1. Avoid keeping extra charging phones and fobs unnecessarily close to the lock when inside the home.
2. Restart access to Kevo lock’s back panel and routinely check your settings to ensure they have not been altered without your knowledge.
3. Protect the password to your Kevo app and mobile portal accounts.
4. When sending an eKey, always double check that you are sending it to the correct recipient.
5. Protect and restrict access to your smartphone so that any app changes cannot be altered without your knowledge.
6. Enable the Kevo app’s security passcode so that your app settings cannot be altered without your knowledge.
7. When sending alerts, be aware of the difference between an Admin user and other users in the system; Admin users can control, disable and delete alerts.
8. If your smartphone is lost or stolen, change the Kevo web portal (www.mykevo.com) to disable it.
9. If a 3rd party in your system is deleted, reset your lock to delete it from memory.

Important Safeguards

1. Read all instructions in their entirety.
2. Familiarize yourself with all warning and caution statements.
3. Review all family members of safety procedures.
4. Always have access to your lock’s standard key.
5. If using the Triple Touch Lock feature, make sure to have your smartphone, fob, or standard key with you to prevent locking yourself out.
6. Replace batteries immediately.

Preventing Inadvertent Unlocking of Your Door

1. Avoid keeping extra charging phones and fobs unnecessarily close to the lock when inside the home.
2. Restart access to Kevo lock’s back panel and routinely check your settings to ensure they have not been altered without your knowledge.
3. Protect the password to your Kevo app and mobile portal accounts.
4. When sending an eKey, always double check that you are sending it to the correct recipient.
5. Protect and restrict access to your smartphone so that any app changes cannot be altered without your knowledge.
6. Enable the Kevo app’s security passcode so that your app settings cannot be altered without your knowledge.
7. When sending alerts, be aware of the difference between an Admin user and other users in the system; Admin users can control, disable and delete alerts.
8. If your smartphone is lost or stolen, change the Kevo web portal (www.mykevo.com) to disable it.
9. If a 3rd party in your system is deleted, reset your lock to delete it from memory.

Important Safeguards

1. Read all instructions in their entirety.
2. Familiarize yourself with all warning and caution statements.
3. Review all family members of safety procedures.
4. Always have access to your lock’s standard key.
5. If using the Triple Touch Lock feature, make sure to have your smartphone, fob, or standard key with you to prevent locking yourself out.
6. Replace batteries immediately.

Preventing Inadvertent Unlocking of Your Door

1. Avoid keeping extra charging phones and fobs unnecessarily close to the lock when inside the home.
2. Restart access to Kevo lock’s back panel and routinely check your settings to ensure they have not been altered without your knowledge.
3. Protect the password to your Kevo app and mobile portal accounts.
4. When sending an eKey, always double check that you are sending it to the correct recipient.
5. Protect and restrict access to your smartphone so that any app changes cannot be altered without your knowledge.
6. Enable the Kevo app’s security passcode so that your app settings cannot be altered without your knowledge.
7. When sending alerts, be aware of the difference between an Admin user and other users in the system; Admin users can control, disable and delete alerts.
8. If your smartphone is lost or stolen, change the Kevo web portal (www.mykevo.com) to disable it.
9. If a 3rd party in your system is deleted, reset your lock to delete it from memory.